



Weekly Facilities Memo

Monday, August 4 – Sunday, August 10, 2014

| Room | Event | Date & Time | End Date | Contact Person |
|--------------------------------|--|--|----------------------------|-------------------|
| Monday August 4 | | | | |
| 101 | Math Enrichment | 12:00 p.m. – 4:00 p.m. | To 08/07/14 | Genele Rhoads |
| 103A | Research & Planning | 9:00 a.m. – 1:00 p.m. | | Pei-Lin Van't Hul |
| 103A | Academic Works | 1:00 p.m. – 4:00 p.m. | | Financial Aid |
| 155 | Argos | 8:00 a.m. – 5:00 p.m. | To 08/11/14 | Pei-Lin Van't Hul |
| 306 | BIO 004 | 8:00 a.m. – 11:30 a.m. | To 08/07/14 | Lily Nosce |
| 306 | BIO 004 | 7:15 p.m. – 9:25 p.m. | To 08/07/14 | Katherine Clark |
| 307 | BIO 005 - Lab | 8:00 a.m. – 10:10 a.m. | To 08/07/14 | James Word |
| 308 | BIOT 051 | 8:00 a.m. – 8:50 a.m. <i>Open @ 7:30a.m.</i> | To 08/07/14 | Ed Re |
| 308 | BIOT 052 | 9:00 a.m. – 9:50 a.m. | To 08/07/14 | James DeKloe |
| 414 | ORM Meeting | 10:30 a.m. – 12:00 p.m. | | Shemila Johnson |
| 431 | EOPS Orientation | 9:00 a.m. – 3:00 p.m. | To 08/27/14 | Cynthia Simon |
| 444 | CCPLA Faculty/Staff – Student Interviews | 11:30 a.m. – 4:00 p.m. | | Joel Powell |
| 444 | BIO 004 | 6:00 p.m. – 7:00 p.m. | To 08/07/14 | Katherine Clark |
| 445 | BIO 005 – Lecture | 10:30 a.m. – 11:30 a.m. | To 08/07/14 | James Word |
| 446 | UMOJA Orientation | 9:00 a.m. – 4:00 p.m. | | Karen McCord |
| 505 | Nursing Testing | 10:00 a.m. – 12:00 p.m. & 1-3 p.m. | <i>Open @ 10a.m.</i> | Maurice McKinnon |
| 902 | Deans' Meeting | 12:00 p.m. – 1:30 p.m. | <i>Open @ 12 p.m.</i> | Diane White |
| 1521 | MAC Overflow | 9:00 a.m. – 3:00 p.m. | To 08/08/14 | Doug Pierce |
| 1528 | Review Session | 10:30 a.m. – 1:30 p.m. | | Oanh Lam |
| 1704/1705, Gym | Volleyball Clinic | 2:30 p.m. – 5:15 p.m. | <i>Air conditioning on</i> | Darla Williams |
| 1775 | Off Season Conditioning | 12:00 p.m. – 3:00 p.m. | To 08/12/14 | Cardinal/Nagle |
| Gym & Tennis Courts | Annual Co-Ed Basketball Camp | 9:00 a.m. – 2:30 p.m. | <i>Air conditioning on</i> | Borchert/Nagle |
| Pool | SASO | 3:00 p.m. – 6:30 p.m. | To 08/30/14 | Paul Mazzarelle |
| Tennis Courts | Cello Tennis | 8:00 a.m. – 8:15 p.m. | To 08/30/14 | Phil Cello |
| Monday August 4 (con't) | | | | |
| Vallejo Center – 129 | Assessment Testing | 9:30 a.m. – 1:30 p.m. <i>Appointments required/valid photo ID/SCC ID #</i> | | John Siefert |

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| Vallejo Center – 204 | Foster Kinship Care Education | 5:30 p.m. – 9:30 p.m. | | Dottie Fair |
| Vacaville Annex – A129 | Operation Entrepreneurship | 8:00 a.m. – 5:00 p.m. | To 08/18/14 | Charles Rieger |

Tuesday August 5

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|------------------------|---------------------------------------|--|--|------------------|
| 101 | Math Enrichment | 12:00 p.m. – 4:00 p.m. | To 08/07/14 | Genele Rhoads |
| 103A | Admissions & Records | 10:00 a.m. – 4:00 p.m. | | Barbara Fountain |
| 306 | BIO 004 | 8:00 a.m. – 11:30 a.m. | To 08/07/14 | Lily Nosce |
| 306 | BIO 004 | 7:15 p.m. – 9:25 p.m. | To 08/07/14 | Katherine Clark |
| 307 | BIO 005 - Lab | 8:00 a.m. – 10:10 a.m. | To 08/07/14 | James Word |
| 308 | BIOT 051 | 8:00 a.m. – 8:50 a.m. <i>Open @ 7:30a.m.</i> | To 08/07/14 | Ed Re |
| 308 | BIOT 052 | 9:00 a.m. – 9:50 a.m. | To 08/07/14 | James DeKloe |
| 431 | EOPS Orientation | 9:00 a.m. – 3:00 p.m. | To 08/27/14 | Cynthia Simon |
| 444 | EOPS Program Bridge | 9:00 a.m. – 3:00 p.m. | | Cynthia Simon |
| 444 | BIO 004 | 6:00 p.m. – 7:00 p.m. | To 08/07/14 | Katherine Clark |
| 445 | BIO 005 – Lecture | 10:30 a.m. – 11:30 a.m. | To 08/07/14 | James Word |
| 446 | FYSI Program Bridge | 9:00 a.m. – 3:00 p.m. | | Cynthia Simon |
| 505 | Nursing Testing | 10:00 a.m. – 12:00 p.m. & 1-3 p.m. | <i>Open @ 10a.m.</i> | Maurice McKinnon |
| 902 | HS Meeting | 10:00 a.m. – 12:00 p.m. | <i>Open @ 10a.m.</i> | Saki Cabrera |
| Back half of Cafeteria | Early College High School Orientation | 9:00 a.m. – 2:00 p.m. | <i>Event time 10-1p.m. / Setup required see JJ</i> | Shirley Lewis |
| 1521 | MAC Overflow | 9:00 a.m. – 3:00 p.m. | To 08/08/14 | Doug Pierce |
| 1528 | Review Session | 10:30 a.m. – 1:30 p.m. | | Oanh Lam |
| 1642 | UMOJA Orientation | 9:00 a.m. – 4:00 p.m. | | Karen McCord |
| 1704/1705, Gym | Volleyball Clinic | 2:30 p.m. – 5:15 p.m. | <i>Air conditioning on</i> | Darla Williams |
| Gym & Tennis Courts | Annual Co-Ed Basketball Camp | 9:00 a.m. – 2:30 p.m. | <i>Air conditioning on</i> | Borchert/Nagle |
| Pool | SASO | 3:00 p.m. – 6:30 p.m. | To 08/30/14 | Paul Mazzarelle |
| Tennis Courts | Cello Tennis | 8:00 a.m. – 8:15 p.m. | To 08/30/14 | Phil Cello |
| 1852 | BIOT 062 – Lecture/Lab | 10:00 a.m. – 5:05 p.m. | To 08/07/14 | James DeKloe |

Wednesday August 6

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|-----------|-----------------------------------|--|-------------|-----------------|
| 101 | Math Enrichment | 12:00 p.m. – 4:00 p.m. | To 08/07/14 | Genele Rhoads |
| 103A, 414 | International Student Orientation | 8:00 a.m. – 6:00 p.m. | | Laurie Cheatham |
| 306 | BIO 004 | 8:00 a.m. – 11:30 a.m. | To 08/07/14 | Lily Nosce |
| 306 | BIO 004 | 7:15 p.m. – 9:25 p.m. | To 08/07/14 | Katherine Clark |
| 307 | BIO 005 - Lab | 8:00 a.m. – 10:10 a.m. | To 08/07/14 | James Word |
| 308 | BIOT 051 | 8:00 a.m. – 8:50 a.m. <i>Open @ 7:30a.m.</i> | To 08/07/14 | Ed Re |

Wednesday August 6 (con't)

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| 308 | BIOT 052 | 9:00 a.m. – 9:50 a.m. | To 08/07/14 | James DeKloe |
| 431 | EOPS Orientation | 9:00 a.m. – 3:00 p.m. | To 08/27/14 | Cynthia Simon |
| 444 | EOPS Program Bridge | 9:00 a.m. – 3:00 p.m. | | Cynthia Simon |

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|-------------------------------------|------------------------------|-------------------------|----------------------------|---------------------|
| 444 | BIO 004 | 6:00 p.m. – 7:00 p.m. | To 08//07/14 | Katherine Clark |
| 445 | BIO 005 – Lecture | 10:30 a.m. – 11:30 a.m. | To 08/07/14 | James Word |
| 446 | FYSI Program Bridge | 9:00 a.m. – 3:00 p.m. | | Cynthia Simon |
| 1521 | MAC Overflow | 9:00 a.m. – 3:00 p.m. | To 08/08/14 | Doug Pierce |
| 1528 | Review Session | 10:30 a.m. – 1:30 p.m. | | Oanh Lam |
| 1642 | UMOJA Orientation | 9:00 a.m. – 4:00 p.m. | | Karen McCord |
| 1704/1705, Gym | Volleyball Clinic | 2:30 p.m. – 5:15 p.m. | <i>Air conditioning on</i> | Darla Williams |
| 1737 | Basic Skills Staff Meeting | 1:30 p.m. – 2:30 p.m. | | Terri Pearson-Bloom |
| 1738 | Student Success Workshop | 3:00 p.m. – 4:00 p.m. | | Terri Pearson-Bloom |
| Gym & Tennis Courts | Annual Co-Ed Basketball Camp | 9:00 a.m. – 2:30 p.m. | <i>Air conditioning on</i> | Borchert/Nagle |
| Pool | SASO | 3:00 p.m. – 6:30 p.m. | To 08/30/14 | Paul Mazzarelle |
| Softball Field | Nor Cal Elite Softball | 4:00 p.m. – 8:00 p.m. | To 12/17/14 | Pearson/Cameron |
| Tennis Courts | Cello Tennis | 8:00 a.m. – 8:15 p.m. | To 08/30/14 | Phil Cello |
| 1852 | BIOT 062 – Lecture/Lab | 10:00 a.m. – 5:05 p.m. | To 08/07/14 | Ed Re |
| Vacaville Center – 208 | Financial Aid Workshop | 3:00 p.m. – 4:00 p.m. | | Brittany Benefield |
| Campus Lane – 1 st Floor | Board Meeting | 6:30 p.m. – 10:00 p.m. | <i>Setup required</i> | Judy Spencer |

Thursday August 7

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|-----|--------------------------|--|-------------------------|--------------------|
| 101 | Math Enrichment | 12:00 p.m. – 4:00 p.m. | To 08/07/14 | Genele Rhoads |
| 301 | GEOL 001 Final Exam | 10:00 a.m. – 12:00 p.m. | | Mark Feighner |
| 306 | BIO 004 | 8:00 a.m. – 11:30 a.m. | To 08/07/14 | Lily Nosce |
| 306 | BIO 004 | 7:15 p.m. – 9:25 p.m. | To 08/07/14 | Katherine Clark |
| 307 | BIO 005 - Lab | 8:00 a.m. – 10:10 a.m. | To 08/07/14 | James Word |
| 308 | BIOT 051 | 8:00 a.m. – 8:50 a.m. <i>Open @ 7:30a.m.</i> | To 08/07/14 | Ed Re |
| 308 | BIOT 052 | 9:00 a.m. – 9:50 a.m. | To 08/07/14 | James DeKloe |
| 414 | Student Services Meeting | 2:00 p.m. – 4:00 p.m. | | Shirley Lewis |
| 431 | EOPS Orientation | 9:00 a.m. – 3:00 p.m. | To 08/27/14 | Cynthia Simon |
| 444 | EOPS Program Bridge | 9:00 a.m. – 3:00 p.m. | | Cynthia Simon |
| 444 | BIO 004 | 6:00 p.m. – 7:00 p.m. | To 08//07/14 | Katherine Clark |
| 445 | BIO 005 – Lecture | 10:30 a.m. – 11:30 a.m. | To 08/07/14 | James Word |
| 446 | FYSI Program Bridge | 9:00 a.m. – 3:00 p.m. | | Cynthia Simon |
| 501 | Financial Aid Workshop | 6:00 p.m. – 7:00 p.m. | | Brittany Benefield |
| 802 | BIO 12 Online Final | 9:00 a.m. – 11:00 a.m. | <i>Open @ 8:45 a.m.</i> | Pam Muick |

Thursday August 7 (con't)

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|------------------------|--|------------------------|--------------------------|-------------------|
| 802 | Orientation | 12:00 p.m. – 3:00 p.m. | <i>Open @ 11:45 a.m.</i> | Amanda Greene |
| 802 | Final Exam | 5:00 p.m. – 7:00 p.m. | <i>Open @ 4:45 p.m.</i> | Danielle Widemann |
| 811 | EMT Orientation | 1:00 p.m. – 4:00 p.m. | | Janet Schwartz |
| Back half of Cafeteria | Faculty Dinner w/Principals & K-8 Teachers | 5:00 p.m. – 8:00 p.m. | | Shemila Johnson |

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|-------------------------|-------------------------------------|------------------------|----------------------------------|---------------------|
| 1521 | MAC Overflow | 9:00 a.m. – 3:00 p.m. | To 08/08/14 | Doug Pierce |
| 1521 | Math/Science | 3:00 p.m. – 5:00 p.m. | | Svetlana Podkolzina |
| 1625, 1626 | Children's Program – Staff Training | 12:00 p.m. – 3:00 p.m. | | Christie Speck |
| 1642 | UMOJA Drop-in Counseling | 9:30 a.m. – 6:00 p.m. | | Karen McCord |
| 1704/1705, Gym | Volleyball Clinic | 2:30 p.m. – 5:15 p.m. | <i>Air conditioning on</i> | Darla Williams |
| Gym & Tennis Courts | Annual Co-Ed Basketball Camp | 9:00 a.m. – 2:30 p.m. | <i>Air conditioning on</i> | Borchert/Nagle |
| Pool | SASO | 3:00 p.m. – 6:30 p.m. | To 07/30/14 | Paul Mazzarelle |
| Tennis Courts | Cello Tennis | 8:00 a.m. – 8:15 p.m. | To 08/30/14 | Phil Cello |
| Track | Leukemia & Lymphoma Society | 6:30 p.m. – 7:30 p.m. | <i>Open gate & restrooms</i> | Maricris Rosario |
| 1852 | BIOT 062 – Lecture/Lab | 10:00 a.m. – 5:05 p.m. | To 08/07/14 | James DeKloe |
| Vacaville Center – 208 | VECHS Assessment Testing | 9:00 a.m. – 2:00 p.m. | | Barbara Fountain |
| Vacaville Center – WDCE | Flower Arranging | 1:00 p.m. – 4:00 p.m. | To 08/21/14 | Karen Karlsson |

Friday August 8

Flex Cal Optional Day

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|-------------------------------------|--|------------------------|--|-------------------|
| 103A | Admissions & Records | 1:00 p.m. – 4:00 p.m. | | Barbara Fountain |
| 308 | School of Math/Science New Faculty Orientation | 1:00 p.m. – 3:00 p.m. | | John Yu |
| 414 | SI Information & Planning Meeting | 1:00 p.m. – 3:00 p.m. | | Diane White |
| 431 | EOPS Orientation | 9:00 a.m. – 3:00 p.m. | To 08/27/14 | Cynthia Simon |
| 444 | Financial Aid Staff Meeting | 1:00 p.m. – 4:00 p.m. | | Amber Cheatham |
| 804 | Assessment Committee Meeting | 8:00 a.m. – 10:00 a.m. | | Assessment Center |
| 1421 | Academic Senate | 8:30 a.m. – 4:00 p.m. | | Connie Adams |
| Faculty/Staff Lounge | Ministry of Education (China) Delegate Visit | 10:30 a.m. – 2:00 p.m. | | Shemila Johnson |
| 1625, 1626 | Children's Program – Staff Training | 12:00 p.m. – 3:00 p.m. | | Christie Speck |
| Gym & Tennis Courts | Annual Co-Ed Basketball Camp | 9:00 a.m. – 2:30 p.m. | <i>Air conditioning on</i> | Borchert/Nagle |
| Pool | SASO | 4:00 p.m. – 6:30 p.m. | To 08/29/14 | Paul Mazzarelle |
| Tennis Courts | Cello Tennis | 8:00 a.m. – 8:15 p.m. | To 08/30/14 | Phil Cello |
| Vallejo Center – 129 | Assessment Testing | 9:30 a.m. – 1:30 p.m. | <i>Appointments required/valid photo ID/SCC ID #</i> | John Siefert |
| Campus Lane – 1 st Floor | New Employee Orientation | 10:00 a.m. – 4:00 p.m. | | Human Resources |

Saturday August 9

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| 802 | Become a Notary Public in a Day | 8:00 a.m. – 6:00 p.m. | <i>Open @ 7:45 p.m.</i> | Carrie Christensen |
| 802 | Notary Renewal | 12:30 p.m. – 6:00 p.m. | | Carrie Christensen |
| Gym | FFASL | 2:00 p.m. – 10:00 p.m. | <i>Air conditioning on / Custodial services</i> | MacInnes/Borchert |
| Tennis Courts | Cello Tennis | 8:00 a.m. – 4:00 p.m. | To 08/30/14 | Phil Cello |
| Parking Lot 1 & 3 | Delta Corvette | 7:00 a.m. – 5:00 p.m. | | Ralph Meyer |

Baseball Field
Softball Field
Tennis Courts
Parking Lot 1 & 3

Baseball Clinics/Games
Nor Cal Elite Softball
Cello Tennis
Delta Corvette

Sunday August 10

10:00 a.m. – 5:00 p.m.
8:00 a.m. – 2:00 p.m.
8:00 a.m. – 7:00 p.m.
7:00 a.m. – 5:00 p.m.

To 10/05/14
To 12/21/14
To 08/30/14

Scott Stover
Pearson/Cameron
Phil Cello
Ralph Meyer